

**Meeting Minutes**  
Snowcrest Condominium Association  
Board of Directors Quarterly Meeting  
Conference Call  
December 11, 2020 ~ 2pm MST

**Call to Order**

M Bole called the meeting to order at 2:00pm MST.

**Roll Call/Establish Quorum**

In attendance-

Michael Bole

Jerry Howalt

JD Crichton

Sabrina Bovay

Bryan Burks

A quorum was established with all 5 Board members in attendance.

Also in attendance, Kirsten Hunter, Michelle Ankenbauer and Mark Sullivan, homeowners.

Also in attendance, Wanda Bearth and Sierra Bearth, Crested Butte Lodging & Property Management staff (CBL).

**Reading and Approval of Meeting Minutes**

September 11<sup>th</sup>, 2020

J Howalt made the following-

Motion: Waive the formal reading of the September 11, 2020 meeting minutes and approve as drafted by CBL

2<sup>nd</sup>: B Burks

Vote: Unanimous Approval

**Owner Questions**

M Sullivan inquired about adding a light outside unit 37.

**President's Report**

M Bole reported changes to the financial statement have been made. M Bole informed the Board that CBL switched the lighting in the hallway of 17-21 to allow for better lighting for the front doors. He reported that tenants are settled into the Martin's old office. He also reported that CBL removed trees around the association for less than provided bids. M Bole made sure the membership knew that the association did not own the access road to the west of the complex and wood and other belongings cannot be stored there. He reported that the emergency hot tub shut off button got pushed. The Board asked CBL to investigate if the emergency button can be moved higher up. He reported that there was a sewer back up 15-16.

## **Old Business**

### Storage Unit Discussion

The Board discussed permitting storage units and the liability of building more storage units. The Board discussed having a separate meeting regarding storage units.

### Chimney / Roof Repair Status

M Bole reported that the chimneys are repaired and useable, but the association is still waiting on the permanent cable solution from Cowboy Steel.

### Unit Door Replacement Status

M Bole reported that the door replacements are completed for units 15 and 21.

### Reserve Study Proposals

M Bole asked Board members to review the reserve study proposals available.

## **New Business**

### Proposed Rules and Regulations Amendment;

#### Prohibiting of Wood Processing

The Board discussed having a broader rule that personal belongings being used or stored in common areas need to be cleaned up on the same day. S Bovay volunteered writing the amendment.

### Goals

M Bole asked the Board to review the contract with the management company. M Bole would like to review the dog rules at the next meeting.

### Owner Directory

The Board directed CBL to send out an invite to owners to join an owner directory.

### Newsletter

M Bole invited the Board to join him in drafting a newsletter.

### Board Roles and Delegations Clarifications

S Bearth clarified the expectations for the property manager when working with the Board.

## **Unscheduled Business**

S Bovay intends to propose a draft to the Board over email regarding documentation. J Crichton requested further service on the hot tub to clean the seats.

## **Manager's Report**

S Bearth reported several project CBL completed around the property including repairing a handrail, repairing the sign on the bridge, and removing trees around the property.

### Financials

S Bearth reviewed November's financials, noting \$179,000 in available cash.

### **Establish Date of Next Meeting**

The Board will vote on the next meeting date over email.

### **Adjournment**

S Bovay made the following-

Motion: Adjourn the meeting

2<sup>nd</sup>: J Howalt

Vote: Unanimous approval

The meeting was adjourned at 4:19pm.